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GUIDANCE MEMO #18-08

TO: School District Board of Trustees, District Superintendents, Nevada State Public Charter School Authority

FROM: Steve Canavero, Ph.D. 
Superintendent of Public Instruction

SUBJECT: College and Career Ready High School Diploma (AB 7; 2017)

[Assembly Bill \(AB\) 7](#), section 41.5 passed in the 79th Nevada Legislative Session (2017) directed the State Board of Education to adopt criteria in regulations prescribing the College and Career Ready High School Diploma, and its corresponding endorsements (i.e., college-ready and career-ready endorsements). Regulations R076-17 were adopted by the State Board on December 14, 2017, and approved by the Nevada Legislative Commission on February 27, 2018.

Furthermore, [AB 7](#), section 41.5(7) provides financial incentives to the public school districts for: (1) incentive grants to districts for each pupil who earns a College and Career Ready High School Diploma; and, (2) reimbursements for actual costs associated with the administration of an assessment, credential, certificate, or certification required for the receipt of a College and Career Ready High School Diploma.

References to this memorandum are:

- R076-17 approved regulations - [R076-17AP.pdf](#)
- FAQ instructions and protocol for districts (attached)

Please submit any questions to Kris Nelson, Director of the Office of Career Readiness, Adult Learning & Education Options – knelson@doe.nv.gov, (775)687-7283.

This memo expires August 30, 2019.



College and Career Ready High School Diploma

Assembly Bill 7, Section 41.5

FAQs for Districts to Apply for Incentive Grants and Reimbursements of Actual Costs

Who is eligible to apply for incentive grants for the College and Career Ready High School Diploma?

All Nevada public school districts and public charter schools through the local educational agency (LEA) are eligible to apply for:

- Incentive grants for the number of College and Career Ready High School Diplomas issued; and,
- Reimbursements of any actual costs associated with the administration or provision of an assessment, credential, certificate, or certification required for the receipt of a College and Career Ready High School Diploma.

How much are the incentive grants that LEAs can expect to receive?

Depending on how much funding is available and authorized by the Nevada Legislature for this purpose, the department anticipates that LEAs could receive:

- Up to \$200 per College and Career Ready High School Diploma issued;
- Up to \$4 per ACT National Career Readiness Certificate (NCRC) paid for in association with the College and Career Ready High School Diploma (100% for passing; 50% for non-passing); and/or
- Up to \$200 per certificate, credential, and/or certification paid for in association with the College and Career Ready High School Diploma (100% for passing; 50% for non-passing).

How do LEAs apply for this funding?

In school year (SY) 2018:

- **June – August 2018:** LEAs submit a Request for Funds (RFF) to the department, including:
 - Inventory of pupils that earned the College and Career Ready High School Diploma in SY 2018 (including pupils' names and unique IDs); and
 - Inventory of actual costs paid by LEAs for any assessment, credential, certificate, and/or certification associated with the issuance of the College and Career Ready High School Diplomas in SY 2019 (including pupils' name, unique IDs, and name of assessment, credential, certificate, and/or certification).



In SY 2019:

- **October – December 2018:** Department will survey LEAs for:
 - SY 2019 projections of the number of College and Career Ready High School Diplomas anticipated to be issued in SY 2019; and,
 - SY 2019 projections of associated costs of any assessment, credential, certificate, and/or certification associated with the issuance of the College and Career Ready High School Diplomas.
- **December 2018:** Department will review the SY 2019 projections and perform an analysis of funding.
- **February – April 2019:** Department will submit a work program to the Interim Finance Committee (IFC) based on SY 2019 projections to gain legislative authority for the funding.
- **June – August 2019:** LEAs submit a Request for Funds (RFF) to the department, including:
 - Inventory of pupils that earned the College and Career Ready High School Diploma in SY 2019 (including pupils' names and unique IDs); and
 - Inventory of actual costs paid by LEAs for any assessment, credential, certificate, and/or certification associated with the issuance of the College and Career Ready High School Diplomas in SY 2019 (including pupils' name, unique IDs, and name of assessment, credential, certificate, and/or certification).

Any questions?

Local education agencies should contact Kris Nelson, Director of the Office of Career Readiness, Adult Learning & Education Options – knelson@doe.nv.gov, (775)687-7283.